



## Clárlann UCD | UCD Registry

### Exceptional Grade Change Deadline with a view to September Graduations

**This email has been circulated to:** School Managers, School Administrator - Students, Directors of College Offices, Director of School Offices,,Programme and Operations Managers, Programme Managers, College Administrators - Programmes and Students, Innovation Academy

A Chairde,

**Re: Exceptional Grade Change Deadline with a view to September Graduations.**

We write to advise of the Exceptional Grade Change Deadline with a view to September Graduations is **close of business on Monday 18 August 2025.**

This is mainly in relation to IX remediations over the summer and means the Exceptional Grade Change request needs to have been initiated and through all the approval steps and reached Assessment, UCD Registry in the Infohub workflow by that deadline.

We also remind Schools that this system is only available if grades have been entered, reviewed, approved and released to students through a Grade Approvals Process (in other words if grades are left blank then this system cannot be used.)

Please contact us at [grading.support@ucd.ie](mailto:grading.support@ucd.ie) for further assistance.

Kind regards,

The Grading Support Team  
Grading Support | Tacaíocht le Gráid  
Assessment | Measúnú  
UCD Registry | Clárlann UCD

---

This email was sent by [UCD Registry](#)



This email has been sent to you by the UCD Targeted Communications System in InfoHub